

**WILLOW WALK
COMMUNITY DEVELOPMENT DISTRICT**

May 18, 2017 Minutes of Regular Meeting

Minutes of Regular Meeting

The Regular Meeting of the Willow Walk Community Development District was held on **Thursday, May 18, at 10:30 a.m.** at the Offices of Starwood Land Ventures, located at 6310 Capital Drive Suite 130, Lakewood Ranch, FL 34202.

1. CALL TO ORDER/ROLL CALL

Brian Lamb called the Regular Meeting of the Willow Walk Community Development District to order on **Thursday, May 18, 2017 at approximately 10:37 a.m.**

Supervisors Present and Constituting a Quorum at the onset of the meeting:

Jim Harvey	Chairman
Greg Meath	Vice Chairman
Troy Simpson	Supervisor

Staff Members Present:

Brian Lamb	Meritus
Debby Hukill	Meritus
Matt Morris	District Engineer

There were no residents present.

2. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments.

3. BUSINESS ITEMS

A. Discussion on Proposals for Aerators

Mr. Lamb went over the proposal. He stated that the midge flies have been a problem, and he had recently read an article where test cases show it takes about 18 months for aerators to work and help reduce midge flies. Mr. Lamb said that the electric will cost about \$50 a month for the aerator, the compress should last about 4 to 5 years, and the replacement would cost around \$600. The Board discussed the location of the electric box and would like it to be located on a drainage easement closet to the pond and have some landscaping around it.

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MOTION TO:	Move forward with the proposal not to exceed \$9,000 and installation of power with the cost around \$2,500, resulting in a total of no more than \$11,500.
MADE BY:	Supervisor Harvey
SECONDED BY:	Supervisor Meath
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

B. Discussion on Proposal for Playground/Park Rules Sign

The Board reviewed the proposals.

MOTION TO:	Approve the metal post proposal.
MADE BY:	Supervisor Harvey
SECONDED BY:	Supervisor Simpson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

C. Discussion on Proposal for Pool Rules Sign

The Board reviewed and discussed the proposal. Supervisor Harvey requested to have the sign posted on the fence near the pool.

MOTION TO:	Approve the pool rules sign proposal.
MADE BY:	Supervisor Meath
SECONDED BY:	Supervisor Harvey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

D. Discussion on Proposal for “Beware of Alligators” Sign

The Board reviewed and discussed proposal; they decided to table the signs for now.

E. Consideration of Resolution 2017-01; Re-Setting the Terms of Office to Coincide with General Election Schedule

Mr. Lamb went over the resolution with the Board.

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MOTION TO:	Approve Resolution 2017-01.
MADE BY:	Supervisor Harvey
SECONDED BY:	Supervisor Meath
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

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F. Consideration of Resolution 2017-02; Approving Proposed Fiscal Year 2018 Budget & Setting Public Hearing

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Mr. Lamb went over the resolution and budget line by line. The Board reviewed and discussed the budget and decided they want to leave the format the same from the 2017 budget for the 2018 proposed budget. The Board would like to increase the 2018 budget by 2% and put the increased amount into the waterway line item. This increase will help cover the cost of midge fly treatments and the aerator.

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MOTION TO:	Approve Resolution 2017-02 setting the public hearing on August 3 at 9 a.m. at the same location.
MADE BY:	Supervisor Harvey
SECONDED BY:	Supervisor Meath
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

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G. Consideration of Resolution 2017-03; Re-Designating of Treasurer

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Mr. Lamb went over the resolution.

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MOTION TO:	Approve Resolution 2017-03.
MADE BY:	Supervisor Simpson
SECONDED BY:	Supervisor Meath
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

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H. Annual Disclosure of Qualified Electors

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Mr. Lamb stated that as of April 15, 2017, Manatee County shows 0 qualified electors in Willow Walk CDD.

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I. Appointment of Audit Committee

Mr. Lamb went over the Audit Committee process.

MOTION TO:	Appoint the Board as the Audit Committee.
MADE BY:	Supervisor Harvey
SECONDED BY:	Supervisor Meath
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

The meeting will be held on Thursday, August 3, 2017 at 9:00 a.m.

J. General Matters of the District

4. CONSENT AGENDA

- A. Consideration of the Board of Supervisors Meeting & Public Hearing Minutes September 1, 2016**
- B. Consideration of the Operations and Maintenance Expenditures May 2017**
- C. Review of the Financial Statements Month Ending March 31, 2017**

The Board reviewed the Consent Agenda items.

MOTION TO:	Approve the Consent Agenda.
MADE BY:	Supervisor Meath
SECONDED BY:	Supervisor Harvey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

5. STAFF REPORTS

- A. District Counsel**
- B. District Engineer**
- C. District Manager**
 - i. Action Item List**

6. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS

There were no supervisor requests or audience comments.

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7. ADJOURNMENT


MOTION TO:	Adjourn.
MADE BY:	Supervisor Meath
SECONDED BY:	Supervisor Simpson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

**Please note the entire meeting is available on disc.*

**These minutes were done in a summary format.*


**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on August 3, 2017.



Signature
James Harvey

Printed Name

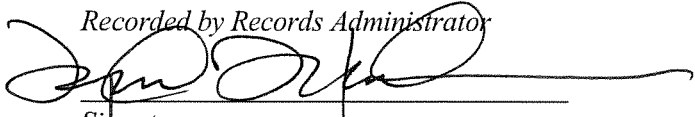


Signature
Troy E. SIMPSON

Printed Name

Title:
 Chair
 Vice Chair

Title:
 Secretary
 Assistant Secretary

Recorded by Records Administrator


Signature
8/22/17

Date

