

## MINUTES OF MEETING

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

### WILLOW WALK COMMUNITY DEVELOPMENT DISTRICT

The Audit Committee of the Willow Walk Community Development District was held on **Thursday, August 2, 2018 at 10:37 a.m.** at the Trevesta Clubhouse, 6210 Willow Walk Place, Palmetto, Florida 34221.

Present and constituting a quorum:

Greg Meath	<b>Committee Member</b>
David Truxton	<b>Committee Member</b>
Paul Martin	<b>Committee Member</b>

Also present were:

Belinda Blandon	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Joe Roethke	<b>Regional District Manager, Rizzetta &amp; Company, Inc.</b>
Jere Earlywine	<b>District Counsel, Hopping Green &amp; Sams, P.A.</b>
Erin Tumolo	<b>District Engineer, Morris Engineering</b>

#### FIRST ORDER OF BUSINESS

#### Call to Order

Ms. Blandon called the meeting to order and read the roll call.

#### SECOND ORDER OF BUSINESS

#### Review and Consideration of Proposal Received in Response to the RFP for Audit Services

Ms. Blandon advised the RFP was published per Florida Statutes on June 4, 2018; she further advised that the RFP package was sent to Carr Riggs & Ingram, Grau & Associates, and McDermitt Davis & Company. Ms. Blandon advised only one response was received and that was from Grau & Associates; she advised the fees proposed are as follows: \$3,600.00 for the 2018 Audit, \$3,800.00 for the 2019 Audit, and \$4,000.00 for the 2020 Audit. Discussion ensued.

On a Motion by Mr. Martin, seconded by Mr. Meath, with all in favor, the Committee Recommended the Board of Supervisors Enter into Contract Negotiations with Grau & Associates for Audit Services, with a clause to be added to the contract that the fee will be reduced to \$3,000.00 as a stipulation if the Audit is not received on time, for the Audit Committee of the Willow Walk Community Development District.

**THIRD ORDER OF BUSINESS**

**Requests and Comments**

Ms. Blandon asked if there were any requests or comments. There were none.

**FOURTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Martin, seconded by Mr. Truxton, with all in favor, the Audit Committee adjourned the Audit Committee meeting at 10:41 p.m., for the Audit Committee of the Willow Walk Community Development District.