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**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**WILLOW WALK  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Willow Walk Community Development District was held on **Thursday, August 2, 2018 at 10:42 a.m.** at the Trevesta Clubhouse located at 6210 Trevesta Place, Palmetto, Florida 34221.

Present and constituting a quorum were:

Greg Meath	<b>Board Supervisor, Vice Chairman</b>
David Truxton	<b>Board Supervisor, Assistant Secretary</b>
Paul Martin	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Belinda Bandon	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Joe Roethke	<b>Regional District Manager, Rizzetta &amp; Company, Inc.</b>
Jere Earlywine	<b>District Counsel, Hopping Green &amp; Sams, P.A.</b>
Erin Tumolo	<b>Morris Engineering</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Bandon called the meeting to order and conducted the roll call.

**SECOND ORDER OF BUSINESS**

**Public Comment**

Ms. Bandon stated for the record that no members of the public were present.

**THIRD ORDER OF BUSINESS**

**Consideration of the Minutes of the  
Board of Supervisors Meeting held on  
May 3, 2018**

Ms. Bandon presented the minutes of the Board of Supervisors meeting held on May 3, 2018 and asked if there were any questions, comments or revisions to the minutes. There were none.

<p>On a Motion by Mr. Martin, seconded by Mr. Meath, with all in favor, the Board Approved the Minutes of the Board of Supervisors Meeting held on May 3, 2018, for Willow Walk Community Development District.</p>
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**FOURTH ORDER OF BUSINESS**

**Consideration of the Operations and Maintenance Expenditures for the Months of April, May, and June 2018**

Ms. Blandon presented the operations and maintenance expenditures for the period of April 1-30, 2018 which totaled \$21,586.35, the period of May 1-31, 2018 which totaled \$22,242.37, and the period of June 1-30, 2018 which totaled \$24,236.59. She asked if there were any questions regarding any item of expenditure. There were none.

On a Motion by Mr. Martin, seconded by Mr. Truxton, with all in favor, the Board Approved the Operations and Maintenance Expenditures for the Months of April 2018 (\$21,586.35), May 2018 (\$22,242.37), and June 2018 (\$24,236.59), for Willow Walk Community Development District.

**FIFTH ORDER OF BUSINESS**

**Consideration of Audit Committee Recommendation**

Ms. Blandon provided an overview of the Audit Committee meeting held prior to the onset of the Board of Supervisors' meeting and advised that the Committee recommended that the Board of Supervisors' enter contract negotiations with Grau & Associates, including a stipulation in the contract that if the Audit is not provided on time then the fee would be reduced to \$3,000.00.

On a Motion by Mr. Truxton, seconded by Mr. Martin, with all in favor, the Board Accepted the Recommendation of the Audit Committee, as Stated on the Record, for the Willow Walk Community Development District.

**SIXTH ORDER OF BUSINESS**

**Ratification of Construction Requisition 23R**

Ms. Blandon provided an overview of Construction Requisition 23R as paid to The Kearney Companies, LLC and asked if there were any questions. There were none.

On a Motion by Mr. Martin, seconded by Mr. Truxton, with all in favor, the Board Ratified Construction Requisition 23R, for Willow Walk Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Ratification of Series 2017 Custody Account Requisitions 1 through 8**

Ms. Blandon provided an overview of Series 2017 Custody Account Requisitions 1 through 8 which total \$882,160.77 and asked if there were any questions. There were none.

On a Motion by Mr. Martin, seconded by Mr. Meath, with all in favor, the Board Ratified Series 2017 Custody Account Requisitions 1 through 8, for Willow Walk Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Audit for Fiscal Year End September 30, 2017 as Prepared by Carr, Riggs & Ingram LLC**

Ms. Blandon provided an overview of the audit for fiscal year end September 30, 2017, as prepared by Carr, Riggs & Ingram LLC and asked for a motion to accept the audit.

On a Motion by Mr. Martin, seconded by Mr. Truxton, with all in favor, the Board Accepted the Audit for Fiscal Year End September 30, 2017, as Prepared by Carr, Riggs & Ingram LLC, for Willow Walk Community Development District.

**NINTH ORDER OF BUSINESS**

**Consideration of Resolution 2018-08, Reappointing an Assistant Secretary**

Ms. Blandon provided an overview of the resolution advising that Mr. Joe Roethke is the Regional District Manager for the Fort Myers office. She asked if there were any questions. There were none.

On a Motion by Mr. Martin, seconded by Mr. Truxton, with all in favor, the Board Adopted Resolution 2018-08, Appointing Mr. Joe Roethke as an Assistant Secretary, for the Willow Walk Community Development District.

**TENTH ORDER OF BUSINESS**

**Consideration of Resolution 2018-09, Adopting a Meeting Schedule for Fiscal Year 2018/2019**

Ms. Blandon provided an overview of the resolution and advised that the schedule being presented is consistent with the current year schedule; meetings are scheduled quarterly on the 1st Thursday of the month at 9:30 a.m., being held at the Trevesta Clubhouse, 6210 Trevesta Place, Palmetto, Florida 34221. She advised the exception is the November 2018 meeting which is being held on the 2nd Tuesday due to elections. The Board asked that the meeting time be changed to 9:45 a.m.

On a Motion by Mr. Martin, seconded by Mr. Meath, with all in favor, the Board Adopted Resolution 2018-09, Adopting a Meeting Schedule for Fiscal Year 2018/2019, as Amended on the Record, for Willow Walk Community Development District.

**ELEVENTH ORDER OF BUSINESS**

**Public Hearing Regarding Amenity Rules**

Ms. Blandon provided an overview of the public hearing process and asked for a motion to open the public hearing.

On a Motion by Mr. Truxton, seconded by Mr. Martin, with all in favor, the Board Opened the Public Hearing Regarding Amenity Rules, for Willow Walk Community Development District.

**TWELFTH ORDER OF BUSINESS**

**Presentation of Amenity Rules**

Mr. Earlywine provided an overview of the Amenity Rules and responded to questions from the Board.

Ms. Blandon stated for the record that no members of the public were present and asked for a motion to close the public hearing.

On a Motion by Mr. Truxton, seconded by Mr. Martin, with all in favor, the Board Closed the Public Hearing Regarding Amenity Rules, for Willow Walk Community Development District.

**THIRTEENTH ORDER OF BUSINESS**

**Consideration of Resolution 2018-10, Adopting Amenity Rules**

Mr. Earlywine provided an overview of the resolution and advised that the rules as approved would be added as an exhibit to the resolution.

On a Motion by Mr. Truxton, seconded by Mr. Meath, with all in favor, the Board Adopted Resolution 2018-10, Adopting Amenity Rules, for Willow Walk Community Development District.

**FOURTEENTH ORDER OF BUSINESS**

**Public Hearing Regarding the Fiscal Year 2018/2019 Budget**

Ms. Blandon provided an overview of the public hearing process and asked for a motion to open the public hearing regarding the Fiscal Year 2018/2019 budget.

On a Motion by Mr. Martin, seconded by Mr. Meath, with all in favor, the Board Opened the Public Hearing Regarding the Fiscal Year 2018/2019 Budget, for Willow Walk Community Development District.

**FIFTEENTH ORDER OF BUSINESS**

**Presentation of the Proposed Final Budget for Fiscal Year 2018/2019**

Ms. Blandon provided an overview of the proposed final budget for Fiscal Year 2018/2019 and responded to questions from the Board.

Ms. Blandon stated for the record that no members of the public were present and asked for a motion to close the public hearing.

On a Motion by Mr. Martin, seconded by Mr. Meath, with all in favor, the Board Closed the Public Hearing Regarding the Fiscal Year 2018/2019 Budget, for Willow Walk Community Development District.

**SIXTEENTH ORDER OF BUSINESS**

**Consideration of Resolution 2018-11, Annual Appropriations and Adopting the Final Budget for Fiscal Year 2018/2019**

Ms. Blandon provided an overview of the resolution and advised the total general fund budget is \$351,816.00, the total for the debt service fund, series 2015, is \$258,061.93, and the total for debt service fund, series 2017, is \$193,806.00; she advised the total of all funds is \$803,683.93.

On a Motion by Mr. Martin, seconded by Mr. Meath, with all in favor, the Board Adopted Resolution 2018-11, Annual Appropriations and Adopting the Final Budget for Fiscal Year 2018/2019, for Willow Walk Community Development District.

**SEVENTEENTH ORDER OF BUSINESS**

**Consideration of Resolution 2018-12, Imposing Special Assessments for Fiscal Year 2018/2019**

Mr. Earlywine provided an overview of the resolution and asked if there were any questions. There were none.

On a Motion by Mr. Martin, seconded by Mr. Truxton, with all in favor, the Board Adopted Resolution 2018-12, Imposing Special Assessments for Fiscal Year 2018/2019, for Willow Walk Community Development District.

**EIGHTEENTH ORDER OF BUSINESS**

**Staff Reports**

- A. District Counsel  
Mr. Earlywine advised he had no report.

- B. Interim Engineer  
Ms. Tumolo advised she had no report.
  
- C. District Manager  
Ms. Blandon advised the next meeting of the Board of Supervisors is scheduled for Tuesday, November 13, 2018 at 9:30 a.m.

**NINETEENTH ORDER OF BUSINESS**

**Supervisor Requests and Audience comments**

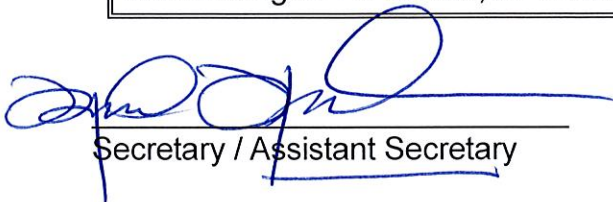
Ms. Blandon opened the floor for Supervisor requests and comments. There were none.

**TWENTIETH ORDER OF BUSINESS**

**Adjournment**

Ms. Blandon stated there was no further business to come before the Board and asked for a motion to adjourn the meeting.

On a Motion by Mr. Martin, seconded by Mr. Truxton, with all in favor, the Board adjourned the meeting at 11:16 a.m., for Willow Walk Community Development District.



Secretary / Assistant Secretary



Chairman / Vice Chairman